



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		QUEEN MARY'S COLLEGE (AUTONOMOUS)
Name of the head of the Institution		Dr.Sanathi.S
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04428445910
Mobile no.		9080549025
Registered Email		principal@queenmaryscollege.edu.in
Alternate Email		chennaiqmc@rediffmail.com
Address		Kamarajar Salai, Mylapore
City/Town		Chennai
State/UT		Tamil Nadu
Pincode		600004
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	07-Mar-2012
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.Maria Preethi Srinivasan
Phone no/Alternate Phone no.	04428445910
Mobile no.	9444067051
Registered Email	iqacqmc@gmail.com
Alternate Email	iqacqmc2020@queenmaryscollege.edu.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://queenmaryscollege.edu.in/
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4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<http://queenmaryscollege.edu.in/pdf/events/ACADEMIC-CALENDAR2019-20.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	A	3.10	2015	14-Sep-2015	13-Sep-2020

6. Date of Establishment of IQAC

01-Jul-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
A Workshop on Outcome Based Curriculum Design and Development	12-Mar-2020 1	165

Workshop on preparedness for NAAC	01-Feb-2020 1	108
Workshop on Prevention and Management of Diabetes through Lifestyle Changes	07-Dec-2019 1	33
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.As the nonteaching staff provides immense support for the smooth functioning of the college, the IQAC organized a Workshop for them on Prevention and Management of Diabetes through Lifestyle Changes on 07/12/19 2.As the college is gearing up for the ReAccreditation, a Workshop on Preparedness for NAAC was held for the IQAC staff of the various departments and staff who are involved in work related to NAAC on 01/02/2020 3.A Workshop on Outcome Based Curriculum Design and Development was conducted on 12.03.2020 4. Feed back were obtained from students, parents and alumni 5. Revision of syllabus with COPO Mapping.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Workshop for NON Teaching Staff	As the nonteaching staff provides immense support for the smooth functioning of the college, the IQAC organized a Workshop for them on Prevention and Management of Diabetes through Lifestyle Changes on 07/12/19. They were participated actively and get benefitted.
Workshop for Teaching Staff	As the college is gearing up for the Re-Accreditation, a Workshop on Preparedness for NAAC was held for the IQAC staff of the various departments and staff who are involved in work related to NAAC on 01/02/2020. Dr. Namasivayan, Associate Professor and Head, Department of Physics, Guru Nanak College, Chennai and Dr. Manikandan, Associate Professor and Head, Department of Defense Studies, Guru Nanak College, Chennai, were the resource persons.
Workshop for Teaching Staff	A Workshop on Outcome Based Curriculum Design and Development was conducted on 12.03.2020. The resource persons were Dr. N. Suresh Babu, Associate Professor, PG and Research Department of Economics, Presidency College, Chennai. Dr. V. Jaisankar, Associate Professor, PG and Research Department of Chemistry, Presidency College, Chennai and Dr. P.T. Devarajan, Associate Professor, PG and Research Department of Plant Biology and Biotechnology, Presidency College, Chennai.
Updated the syllabus with PO CO mapping	Syllabus has been Updated with CO and PO Mapping.
Introduction of Online feed back form for Students, Parents and Alumni	Data has been collected in online and statistics has been prepared for SSS
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	23-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
Nil	Nil	Due to Covid no revision is carried out	31/03/2020

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCA	COMPUTER APPLICATIONS	30/03/2019	PROGRAMMING IN C,CA151,CAND DATA STRUCTURES ,CA152,PROGRAMMING IN JAVA,CA158,VISUAL PROGRAMMINGCA163,MULTIMEDIA,CANM2,	30/03/2019
BSc	Nutrition, Food Service Management and Dietetics/ Clinical nutrition	05/04/2019	Quantity Food Production and service -NUI30, Advanced Dietetics- NUI34, Entrepreneurship for Women- CL131, Clinical Nutrition- CL134 , Food Preservation- NUI33 , Interior Decoration and Housekeeping -NUI31	05/04/2019

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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NO NEW PROGRAMMES/COURSES INTRODUCED DURING THE YEAR 2019-20	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ALL COURSES	01/04/2019
BSc	ALL COURSES	28/03/2019
BCom	COMMERCE, CORPORATE SECRETARYSHIP	15/05/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SOFT SKILLS- UNDERGRADUATE	17/06/2019	3043
SOFT SKILLS- POSTGRADUATE	12/08/2019	520
VALUE EDUCATION	21/11/2019	1462
ENVIRONMENTAL STUDIES	17/06/2019	1482
COMPUTER LITERACY PROGRAMME	01/07/2019	1483
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	ECONOMICS	19
MCom	COMMERCE	23
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?

(maximum 500 words)

Feedback Obtained

The online feedback forms were introduced in the academic year 2019-2020 by the IQAC team to collect the feedback from the students. The link for the softcopy of the feedback form is circulated among the students. Feedback forms are obtained from the UG and PG students each year which elicit feedback on a variety of aspects that encompass the teaching learning process with respect to knowledge, regularity, punctuality, use of ict and other innovative methods of teaching, the evaluation process regarding use of traditional or unconventional, timing of release of results, use of periodical assessment, conduct of unbiased and fair evaluation, infrastructural facilities available in the library, adequacy and maintenance of toilets, adequacy of water supply and operation of administrative office etc.,. The responses are given in Likert scales or yes and no which are subject to statistical analysis and the results are expressed in percentages and depicted in bar graph for each question. The compiled analysis of the feedback forms is uploaded in the website and the soft copy is stored in the IQAC drive and link is to be given to the respective departments for perusal and further action.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	HISTORY	22	38	22
BA	HISTORY	142	1612	140

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1548	274	246	174	246

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
246	171	8	5	3	10

[View File of ICT Tools and resources](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Tutorial system is followed in the institution, where each student is assigned to a staff (tutor) throughout her

period of study. The tutor offers counselling and guidance to the student on a one to one basis. The tutor mediates the administration and students by giving information on fees, examination schedule, results, scholarship, placement and training and social activities. The tutor maintains a record of all activities, attendance and marks of the student. Parent -tutor meeting is conducted at the end of every semester to update about their wards academic performance, regularity, overall development and well being.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5163	246	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
278	246	32	Nil	145

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.S.Kalaimagal	Associate Professor	asiriyar Semmal viruthu, Thamizhaga Kalvi Aaraichi Niruvanam
2019	Dr.R.ANURADHA	Assistant Professor	Muthamizh Sudar, Tamil Aiya Kalvi Kazhagam, Thiruvaiyaarru
2020	Mrs.J.Srividya	Associate Professor	Best paper award in International conference of advanced material and molecules, Dr.Ambedkar Govt Arts College, Chennai-39

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	COMPUTER APPLICATIONSVI	VI	21/09/2020	08/10/2020
BA	ARTS COURSES	VI	21/09/2020	08/10/2020
BCom	COMMERCE AND CORPORATE SECER ETARYSHIPVI	VI	21/09/2020	08/10/2020
BSc	SCIENCESVI	VI	21/09/2020	08/10/2020

MCom	COMMERCE	IV	26/09/2020	08/10/2020
MA	ARTS	IV	26/09/2020	08/10/2020
MSc	SCIENCES	IV	26/09/2020	08/10/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	Nill	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://queenmaryscollege.edu.in/UG-1920.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TAMIL	MPhil	TAMIL	1	1	100
TAMIL	MA	TAMIL	9	9	100
Tamil	BA	Tamil	45	45	100
TELUGU	BA	TELUGU	6	5	83

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://www.queenmaryscollege.edu.in/pdf/events/Students%20Feedback\(2019-20\).pdf](https://www.queenmaryscollege.edu.in/pdf/events/Students%20Feedback(2019-20).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Nil	Nil	31/12/2020	Nil
International	Nil	Nil	31/12/2020	Nil

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	365	TANSICHE	0.15	0.15
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Financial Literacy Program on GST and Career Counseling	Commerce Dept, QMC the Institute of Chartered Accountant	04/07/2019
GST Tally Accounting software	Commerce Dept, QMC CSC computer Education Pvt. Ltd.	19/08/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Dr. APJ Abdul Kalam Award for Teaching Excellence (Arts) – 2019	Dr. M. RAZIYA PARVIN	Marina Labs – Research and Development, Nerku ndram	24/11/2019	Teaching
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	31/12/2020
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Chemistry	1
Physics	2
Mathematics	1
Sociology	3
Zoology	3
Commerce	2
English	5

Tamil	5
History	2
Music	6

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	17	0.93
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	2
Sanskirit	2
homescience	2
History	5
Physics	8
Music	2
Matematics	1
Geography	3
English	2
Tamil	52
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Filed	0	31/12/2020
Nil	Published	0	31/12/2020
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Investigation on the impact of different stabilizing agents on structural, optical properties of Ag@SnO2	Vijayalakshmi, R.V., Kuppan, R., Kumar, P.P.	Journal of Molecular Liquids, 307, art. no. 112951, .	2020	2	Queen marys College (Autonomous), Chennai-4	2

core - shell nano particles and its biological applications					
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Investigation on the impact of different stabilizing agents on structural, optical properties of Ag@SnO2 core - shell nano particles and its biological applications	Vijayalakshmi, R.V., Kuppan, R., Kumar, P.P.	Journal of Molecular Liquids, 307, art. no. 112951, .	2020	Nil	2	Queen Marys College (Autonomous), Chennai-4

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	97	238	192	218
Presented papers	3	12	4	Nil
Resource persons	1	5	5	6

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
IHM	Bakery, Front Office Management	Central govt	54000

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Butterfly walk	Dept of Zoology, QMC	10	40
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
LION (LEAD INFORMATIVE OPTIMISTIC NARRATIONS) GROUP ROTARACT MEET	BEST COLLEGE-BASED PROJECT FOR ETERNAL EIGHT MASSIVE HAIR DONATION DRIVE , RECOGNISED FOR CONTRIBUTION IN HOSPITALITY COMMITTEE	DISTRICT ROTARACT COUNCIL 2019-2020 , ROTARY INTERNATIONAL DISTRICT-3232	224
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swatchh Bharat-Campus cleaning	TTDC	Campus cleaning	12	60
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Pre workshop on Annular solar eclipse 2019	Student of Geography Department	Free of Cost	1
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
PCB DESIGN AND 3D PRINTING	Summer internship for I MSc students 2020	VLOG INNOVATIONS LLP, CHENNAI -62	02/02/2020	06/02/2020	17 PG
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SAY Nutri Reach Trust	01/01/2019	Project Activity	10
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	851903.99

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Seminar Halls	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIPS I NET	Fully	7	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26437	1700000	475	200000	26912	1900000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/12/2020
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	253	198	0	0	0	15	40	0	0
Added	0	0	0	0	0	0	0	0	0
Total	253	198	0	0	0	15	40	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	194907	500000	499518

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college has standard procedures in maintaining the buildings, Laboratories and Playgrounds. The entire college buildings are constructed and maintained by the Public Works Department (PWD) of the Government of Tamil Nadu. All Science department Laboratories are maintained by the teaching staff and Lab Assistants of the concerned departments and cleaned by the support staff. The equipments in the Laboratories are maintained regularly. The facilities like LCD projectors, smart boards, mikes and audio systems in the common facilities are managed and maintained by the Technical staff. The Security Personnel monitors the entry and exit of vehicles inside the college campus. The Playgrounds of the college are being utilized by the staff and students of the college to the maximum extent. The play Grounds and Sports infrastructure are monitored and maintained by the physical Director, Instructors, coaches and faculties of the Physical education and Health Science

department. All the tube lights and Fans in the classrooms are checked periodically and the repairs are taken care by the Public Works Department (PWD). All Computer labs are maintained well by the programmers and the staff of the respective departments and is made available to the students. Stock Checking is being done at the end of Academic year by the committee constituted for it. The Library has a separate section for the Visually Challenged. This section is equipped with computers that have special software which facilitates independent learning. DVD Players are also available and is maintained by the Librarian and the Library Assistant.

<http://queenmaryscollege.edu.in/a2Academic-Year2019-2020.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	GOVERNMENT SCHOLARSHIP	2871	11749346
Financial Support from Other Sources			
a) National	Merit scholarship-CTS	1	25000
b) International	INSPIRE	1	60000

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Yoga day	21/06/2019	600	DEPARTMENT OF PHYSICAL EDUCATION AND HEALTH SCIENCE, QMC, CHENNAI
Workshop on Yoga for all	11/09/2019	350	DEPARTMENT OF PHYSICAL EDUCATION AND HEALTH SCIENCE, QMC, CHENNAI
SOFT SKILLS - PG	12/08/2019	520	DONBOSCO VAZHIKATTI, CHENNAI
SOFT SKILLS- UG	17/06/2019	3043	DEPARTMENT OF ENGLISH, QUEEN MARYS COLLEGE, CHENNAI
Basic Electronics and Domestic Home Appliances Repair	03/12/2020	41	VLOG INNOVATIONS LLP, CHENNAI -62 INDIA

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2019	TNPSC Coaching	7	Nil	Nil	Nil
2019	Career Guidance in general and about tourism industry	Nil	500	326	326
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TATA CONSULTANCY SERVICES LTD, ICICI BANK LTD	1900	1241	NIL	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Com	COMMERCE	Meenakshi Sundharajan School of Management	MBA
2020	1	B.A.	SOCIOLOGY	PRESIDENCY COLLEGE, CHENNAI	MSW
2020	10	B.A.	TAMIL	QUEEN MARYS COLLEGE, CHENNAI	M.A.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	4
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Foot ball	INSTITUTION	30
CRICKET	INSTITUTION	28
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Karate - Bronze Medal	National	1	Nil	18133910 82001	Abhinaya. R
2019	Karate - Gold Medal	International	1	Nil	19133910 82055	Yoga Priya. K
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Union bearers for the academic year 2019-20 were elected both from Shift III by the Class representatives of all the departments of the college respectively. The election was conducted by Physics Department. The President of the Union and maximum office bearers elected were from Department of Geography. The Union bearers officially took their charges on the day of Union Inauguration held on 20.08.2019. Dr. R.Thirunavukarasu I.P.S., CBI, Deputy Commissioner of Police, Chennai was the Chief Guest for their sworn in ceremony. He addressed the gathering about crime against women and safety measures. The following functions were headed by the Union Department for this academic year. Thiru. K.Sokkalingam I.P.S., Former Inspector General of Police, Coastal Security Group, HQ, Tamil Nadu Chennai was the Chief Guest for the 73rd Independence Day celebrated on 15.08.2019. He insisted the students on Patriotism and Women Empowerment. The Union Members enthusiastically celebrated Teacher's Day on 05.09.2019. The students expressed their gratitude by conducting various events, competitions and honored the staff. During the tenure of Union In charge Department, Lion Mukesh has donated a new band set for the Physical Education Department on the first Assembly in November 2019. The College Cultural in the name of "QMC FESTA" was celebrated on 30th 31st of January 2020. Students vibrantly participated in all the events and exhibited their talents. Smt. K.Bhavaneeswari I.P.S., Coastal Security Group, graced the function as Chief Guest for the 106th Sports Day was celebrated on 08.02.2020. She declared the Sports Meet Open and inspired the audience by her speech on women empowerment. She personally appreciated the talent of students who participated in all the events. "Muthamizh Vizha", was celebrated on 25.02.2020. Dr. Karu Arumugam, the Chief Guest released the magazine with collection of research articles. Kalaimamani Smt.Bharathy Thirumurugan and Yuvakala Barathi, Thiru.J.Kalaimagan distributed the prizes for the winners. The 103rd Convocation Day was celebrated on 27.02.2020 for both Arts Science

graduates of UG, PG and Research Scholars. Prof. K.Parthasarathy Vice Chancellor, TN open University and Dr.N.Panchenatham Vice Chancellor, TN Teacher Education University, were invited graduation ceremony for Arts Science respectively. The College Day celebration was celebrated on 12.3.2020 and followed by Valedictory day on 13.3.2020. The principal welcomed and felicitated Mrs. Patricia Narayan , the Director of Sandeepha Chain Of Restaurants And Hospitality Services who graced the occasion as chief guest. The bold women entrepreneur presented her battles and obstacles in the due course to achieve success and thus motivating all to fly high. Prizes and certificates of academic excellence were distributed by the Chief Guest. The annual report of the college was presented by Dr. G. Geetha, Head, Department Of Geography. Ms. R. Joshiba, union leader (shift 1), delivered the vote of thanks. The Valedictory Function of Queen Mary's College took place on Friday 13th March 2020, The Guest speaker of the Valedictory Function was Dr.K. Sivaraman, Chief Siddha Doctor, a prolific writer and speaker. He gave his Valedictory Speech, which was inspirational and motivated both Students and Staff members

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

STAFF AND OLD STUDENTS ASSOCIATION(SOSA) QMC SOSA registered under 256/ 2015 from the year 2015 and is functioning successfully. The Executive meeting was conducted during the month of 14-08-2019. The main agenda was to improve the strength of the Association, suggestion were given and changes were handed over to the New office bearers Dr. Eswari Ramesh as the secretary and Mrs. S.Kalpana the Treasurer. Previous meeting of the centenary year were raised. The Annual general body meeting was conducted on 1st Oct 2019. With the prayer song world Elders day was celebrated. As a token of love towards our SOSA Elders. Many old students gathered and shared their memories. The building strength of the SSL school, strengthening of the number of students of the school and the reason for their drop outs were discussed. The Audit Report for the year 2017- 2018 was read by Dr.Mrs Karpagam (Former Treasurer) and queries raised reporting Accounts were clarified. Seven additional SOSA prizes both for college day and convocation day were instituted by SOSA members. During sports day the old students of QMC including Dr.Mrs K. Meena muthaiyah graced the occasion the old students actively participated in the games meant for them and prizes were distributed many old students came forward to become life members of the Association which pared way in strengthening the Association. The EC meeting held on 14-08-2019 started with the prayer song. The Principal/President of SOSA delivered the welcome address. The discussion over the agenda started. The treasurer announced the renewal of SOSA as the first agenda, which was done successfully by the previous office bearers. The second Agenda was about the revoking of frozen accounts of SOSA. The Treasurer briefed out the need for revoking of the frozen accounts due to the difficulties faced during the last convocation in providing certificate holding files to the graduates. Then after a long discussion, it was resolved to de freeze the account and also rename the old account OSA as one SOSA by taking the concurrence of members. It was also added up with another discussion regarding the continuation of fee assistance to poor Students. The Third Agenda was on strengthening of the membership , Printing of receipt books, letter Pad, rubber stamps need to be immediately done. Following two members were declared as co-opt members 1.Mrs. Bhuvanewari 2. Mrs. Malathy Rangaswami The final discussion was fixing the date of AGM, and was decided to be conducted on the second week of September. The meeting concluded with the National Anthem. The Annual general body meeting was conducted on 1st Oct 2019. With the prayer song world Elders day was celebrated. Many old students gathered and shared their memories. The building

strength of the SSL school, strengthening of the number of students of the school and the reason for their drop outs were discussed. The Audit Report for the year 2017- 2018 was read by Dr.Mrs Karpagam (Former Treasurer) and queries raised reporting were clarified.

5.4.2 – No. of registered Alumni:

1992

5.4.3 – Alumni contribution during the year (in Rupees) :

298800

5.4.4 – Meetings/activities organized by Alumni Association :

The Executive meeting was conducted during the month of 14-08-2019. The main agenda was to improve the strength of the Association, suggestion were given and changes were handed over to the New office bearers Dr. Eswari Ramesh as the secretary and Mrs. S.Kalpana the Treasurer. Previous meeting of the centenary year were raised. The Annual general body meeting was conducted on 1st Oct 2019. With the prayer song world Elders day was celebrated. As a token of love towards our SOSA Elders. Many old students gathered and shared their memories.

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CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Various duties of the college like IQAC, NIRF, AISHE, NSS, RRC, ROTRACT, YRC, RUSA, Placement and Career Guidance cell, Examination conduction and valuation were carried out by a group of staff members allotted by college council on yearly basis in a participative manner and also decentralized with assigned coordinator for each work. College union activities were carried out by the concerned department which has elected student union president. College union comprises of various office bearers selected through election by students.

Cultural Activities, Academic calendar preparation, staff club, PWD `coordinated work, Grievance cell, anti ragging cell, Hostel deputy warden duties were assigned to the departments on rotation basis. Sports activities, sports day celebration, Republic day cultural programme and weekly college assembly activities were taken care by the department of physical education and health science. Social service league school is functioning in the campus for nearby under privileged students is managed by the team of staff members assigned by the principal of the college. For the Wellness of the students and the staff members of the college a dispensary is functioning within the college campus with a government recruited doctor and a nurse. 2. All events of the college such as Union Inauguration, Valediction, College day, Cultutals, sports day and convocation are conducted by the coordinated effort of all staff members in college. Each department is assigned a particular duty which includes preparation of the invite, arrangements for high tea, reception, rangoli, hall and seating arrangement, stage decoration, distribution of prizes

etc., which contribute to the smooth execution of these activities in college on a regular basis.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	<p>Five Smart class rooms with smart boards are available in the institution for effective teaching and learning. For effective teaching, the modern teaching aids used in the class rooms are Desk and laptop Computers, LCD Projector, OHP, Television and CD players. Students are conversant with power point presentations that are used to present seminars and projects. Periodically Workshops and Seminars are conducted under Department Association activities to acquaint the students with the recent trends in Industry. As part of the Association activity in each department, experts from various fields are also invited to share their knowledge and expertise.</p>
Research and Development	<p>International, National and State level Conferences, seminars and workshops were conducted by inviting distinguished scholars from respective research fields . through this the students and faculties enrich their knowledge in the current scenario. Faculty are encouraged to pursue Faculty development programme for Ph.D .A centralised instrument facility sponsored by DST-FIST is available for research scholars and faculty for pursuing research in the field of Maths, Physics, Chemistry, Botany, Zoology, Home Science and Geography. BIFC(BioInformatics Infrastructure facility centre) caters primarily to the research needs of Bioinformatics, Chemistry, Physics, /Biotechnology and Computer Science scholars. under this every year Workshops and training programs are conducted facilitating the participants to get hands on training in Bioinformatics tools that could find applications in their research work. College publishes its own peer reviewed journal "Eduventure". It is a half yearly journal which carries a ISSN number. Research work of faculties and</p>

students are published in this journal.

Human Resource Management

Non teaching staff working in the college office were given training in a periodical manner as part of their promotion needs. At the end of each academic year the workload for each department is prepared and sent to the Directorate of Collegiate Education. Vacancies are notified and are generally filled during transfer counselling. Refresher and Orientation courses are made mandatory for faculty in order to update knowledge in recent developments in their respective fields.

Industry Interaction / Collaboration

Each department has industry interaction/ collaboration depending on their subject needs. All first year PG students are undergoing internship for three weeks as per their curriculum in Tourism IHM travel, air port Madurai ,. E-ticketing IGCAR, Kalpakkam CLRI, Chennai University of Madras Zoological Survey of India State Bank of India, Chennai Oriens Wellness Company Asthagiri Research Foundation Vijayani Corp Nutraceuticals Pvt Ltd Nutri Reach Academy, BSNL, floranix, St.Peter's University, University of Madrs, Medical Physics, Anna University.

Admission of Students

1. The admission process is strictly based on communal reservation policies of Government of Tamilnadu. The students are selected through single Window system and the marks secured by the candidates in the concerned subjects in Higher Secondary for UG courses and Part III marks for PG courses are the main criteria for admission. 2. Based on the marks secured , merit list is prepared for each subject separately. The college conducts entrance test and interview for admission to M.Phil and Ph.D courses. The prospectus provides the details of the college. The different courses offered and their eligibility criteria are available in the prospectus, website and college calendar. Each department has an admission co-ordinator, admission in-charge staff for the process of admission. There are about five staff members who act as Public Relation Officers (PROs) to guide students and parents during the admission process. Also the Selection Committee comprising

principal and senior faculty approves the admission process.

Library, ICT and Physical Infrastructure / Instrumentation

Smart classrooms with smart boards are available in 5 departments to promote the usage of ICT tools in teaching. Every year funds are allocated for the purchase of books for updating information on current topics and recent developments in various fields. Digital library block is available for students to access various e-books and journals. Through UGC-Inflibnet access to 90,000 E-books and 60,000 E-Journals are available. Braille books are made available for the visually challenged students. Centralized instrumentation facilities such as DST-FIST, BIFC are open for research scholars and faculty usage.

Examination and Evaluation

Each Semester, End semester Examination is conducted by a team of staff members and Controller Of Examinations (COE) with Principal as chief Superintendent. Seating arrangements are done by COE office, Invigilation duties are carried out by the staff members. Hall tickets with room numbers are issued to the students. The method of evaluation followed in the Semester examinations

- i) UG -Single valuation done by external examiners.
- ii) P.G - Single valuation done by external examiners.

Revaluation of papers are allowed. Copy of answer sheets is given on request. Online publication of End of semester results in the college website. Mark sheets printed with photograph of the students.

- iii)M.Phil - single valuation by external examiners.
- iv)P.hd.,Thesis Evaluation by Indian and Foreign Examiners and public vivavoce, Supplementary Exams are conducted for final year students with minimum two arrear papers within 15 days of publication of results.

Curriculum Development

TANSICHE(Tamilnadu State Council for Higher Education) syllabus suggested by Government of Tamilnadu for Ug Courses and CSIR-UGC syllabus for PG courses were ensured in the syllabus revision. The curriculum of the College is generally reviewed once in three years for UG, once in two years for PG and M.Phil courses. While reviewing the syllabus socially relevant and job oriented contents are given due

importance. Annual meeting of Board of Studies and Academic Council ensures changes whenever the need arises. Academic audit is done once in two years with subject experts from other institutions.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	The administrative office computers are integrated through intranet facility.
Student Admission and Support	A software that executes the admission process has been installed.
Examination	The software enables seating arrangements for examination, printing of hall tickets with the students photograph, register number, subject codes and titles of the course along with date and time of the Examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
SHORT TERM COURSE	1	19/09/2019	25/09/2019	7
FACULTY DEVELOPMENT	3	04/02/2020	06/04/2020	56

PROGRAMME				
REFRESHER COURSE	3	20/08/2019	03/09/2019	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Government insurance scheme • General and contributory pension schemes • Maternity leave • Loan facilities • Festival advance 	<ul style="list-style-type: none"> • Government insurance scheme • General and contributory pension schemes • Maternity leave • Loan facilities • Festival advance 	<ul style="list-style-type: none"> • Scholarships • Financial aid • Free bus pass and subsidised students train pass • Special ladies buses for QMC • students with a terminus inside the campus • Medical aid by College doctor • Tuition fee waived for all students by Government of Tamilnadu • Resource Centre for visually challenged students • Sports activities for visually challenged students • Issue of free sanitary napkins

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

External Financial audits are conducted regularly by the office of the Director of Collegiate Education(DCE) and the Accountant General Office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Subject Experts from	Yes	Department Faculty Members

		other Academic Institutions		
Administrative	Yes	DCE, Auditors from Accountant General office, Government	Yes	Institution Administrative staff

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent Teachers Association (PTA) is functioning actively in the college that is intended to facilitate parental participation in a college and to promote cordial relationship among the parents, teachers and students of the college. PTA funds are utilized for the appointment of Guest lecturers and support staff. PTA Meetings are conducted regularly. The tutors and Heads of the departments meet the parents individually and discuss the development of the wards.

6.5.3 – Development programmes for support staff (at least three)

1. Non teaching staff working in the college office were given training in a periodical manner as part of their promotion needs
 2. IQAC organized a Workshop on Prevention and Management of Diabetes through Life style changes for the well being of the support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Skill oriented courses offered for final year students through RUSA funding
 2. Revision of syllabus with course objectives and Course outcome, PO and PSO mapping
 3. Periodical conduction of workshops and seminars for teaching and non teaching staff
 4. Digitisation of issuing of hall tickets with student details, photo and venue of the examination
 5. Resource centre and computer lab with JAWS software is functioning for the visually challenged students
 6. Online teaching using Google classrooms at the end of the academic year due to pandemic
 7. Orientation course for freshers by COE in collaboration with IQAC and Placement cell
 8. Placement, training and Career Guidance cell conducts coaching class for competitive examinations.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Prevention and Management of Diabetes and orientation on NAAC	07/12/2019	07/12/2019	07/12/2019	33
2020	Workshop on	01/02/2020	01/02/2020	01/02/2020	108

	Preparedness for NAAC				
2020	Workshop on Curriculum Design and Development	12/03/2020	12/03/2020	12/03/2020	160
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Happy Period Mother Earth-to make the girl aware of the usage of menstrual cup as substitute of napkins to have hygienic menstruation without polluting the land.	09/09/2019	09/09/2019	48	19
Thangathiravam-Phase-1-To create awareness about the Breastmilk feeding and its necessity for pregnant ladies and lactating mothers other than Phase -1 Beneficiaries at ICH, Egmore, Chennai	03/08/2019	03/08/2019	32	4
Thangathiravam-Phase-2-To create awareness about the Breastmilk feeding and its necessity for pregnant ladies and lactating mothers other than Phase -1	05/08/2019	05/08/2019	32	4

Beneficiaries at ICH, Egmore				
Fail as a GIRL But Not as a MOTHER-to educate future mothers how to teach their children about the dignity of body of every living which in turn help to decrease the prevalence of sexual harassments in the society At Bharatha Matha Orphanage, Minjur	15/09/2019	15/09/2019	20	14

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Braille Software/facilities	Yes	77
Rest Rooms	Yes	77
Scribes for examination	Yes	77
Ramp/Rails	Yes	77
Special skill development for differently abled students	Yes	77
Any other similar facility	Yes	77
Physical facilities	Yes	77

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	25/07/2019	1	V.I.P. (Mega Placement	Conduct ion of placement	515

					Drive)	drive for UG final year students to make them employed.	
2019	1	1	03/08/2019	1	Thangat hiravam-Phase-1	To create awareness about the Breastmilk feeding and its necessity for 32 pregnant ladies and lactating mothers at ICH, Egmore	37
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
NIL	31/12/2020	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Peace Day	21/09/2019	21/09/2020	150
"Awareness on Organ Donation"	28/02/2020	28/02/2020	150
Adolescent Health Awareness	26/09/2019	26/09/2019	150
Workshop on "Yoga for All"	11/09/2019	11/09/2019	350
International Yoga Day	21/06/2019	21/06/2019	600
A Workshop conducted on "Fitness Training"	16/12/2019	16/12/2019	150
Workshop on "Rules, Regulations and Officiating methods in Rugby"	25/07/2019	27/07/2019	50
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Campus cleaning by Rotaract club 2.Plantation of Trees by Tamil Department students.3.The department organises competitions every year during for students

to maintain plants in the garden maintained by the Botany department. Students are encouraged to learn the plants around them in a holistic manner by an initiative called PLANTS FOR THE DAY by referring to Book on THE FLORA OF QUEEN MARYS COLLEGE .Students are advised to minimize the usage of non biodegradable plastics .Regular Cleaning and planting plants in and around Department by sociology by sociology department students.Regular Cleaning and planting plants, maintaining in and around Department by Physical education department students

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

To enable the economically weaker students to pursue their education without financial strain, the entire tuition fee is waived off with only a meagre sum paid as other fee. Further, scholarships are awarded to all students from the BC, MBC, SC and ST community throughout their period of study. For this purpose students are made to open a bank account and the scholarship is directly credited into their account. Extension activities like NSS, Exnora, Youth Red Cross Society, Legal Service Cell, Rotaract Club and Red Ribbon Club Extension are made mandatory for the students to promote Community linkage, Social Responsibility, Interaction with the people and improve their problem analysing and solving Skills and organisational skills. Rotaract Club of Queen Mary's College organised "Happy Period Mother Earth" in the premises of Queen Mary's College in association with Rotaract Club of COSMOS to enlighten the environment and health issues regarding menstruation on 09/09/2019.

Mathematical Models were made and exhibited enthusiastically by our students at the State Tourism Exhibition held at Island Grounds by Government of Tamil Nadu in the 2020. A Resource Centre and Computer Lab with JAWS software was implemented for the visually impaired students from 2014.As a reward for all the hard work of our faculty for the benefit of visually challenged our students, Adhilakshmi, M.Phil student of History department, cleared NET exam. To familiarise the students with campus flora and to help them identify the botanical names of plants both in our campus and from other places, every day in the morning plants two to five plants are displayed near the entrance of the Botany Department along with their botanical name, family name and common name.

The exhibit is available the whole day to enable students from various departments to see and learn. The project has become quite popular among the students and many of them take a keen interest and visit botany department everyday to learn the names of various plants. PHYSICS department student's projects were exhibited in 45th All India Tourist and Industrial exhibition organized by the Tamil Nadu Tourism Development Corporation Limited, Chennai in collaboration with Directorate of Collegiate Education. English Department has a special program on Theatre.Students of English department learn the craft of theatre arts, understand the theatrical techniques, the nuances in performance, to build self-confidence and mutual respect for individuals. Theatre helps students to embrace cultural diversity while performing texts from various cultural backgrounds. To commemorate World Tourism Day which falls on September 27th every year,the Department of Geography conducts an exhibition called TOUREX. Every year a theme is announced by World Tourism Organisation of UNO, for celebrating World Tourism Day. The same theme is adopted for TOUREX also.

Based on the theme, stalls are erected with models, charts, cuisine and handicrafts of various states of India, along with cultural programmes. Every year , The Department of Tamil conducts Muthamizhvizha in grand manner to honor Goddess Tamil in her three forms IYAL, ISAI AND NADAGAM with much fervor, with distinguished guests as invitee speakers for the audience of entire college.

Yoga, Gymnastics and other traditional Tamil Nadu sports activities are performed by students of Physical Education every year during Sports day celebrations.Another highlight of our College is that it has a music band.Queen

Marians playing various instruments, guided by Physical Education Department.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://queenmaryscollege.edu.in/Academic-Year19-20.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of Queen Mary's College (Autonomous) entrusts on providing quality higher education to women from deprived sections of the society and empowering them with an education that hones life skills and employability. Being a 107 year old higher education institution, best education, primarily to women students alone was guaranteed. Our College which started functioning from 1914 provided quality higher education to lakhs and lakhs of women students. Being run by Government of Tamil Nadu, many of the welfare schemes like waiver of tuition fees, BC, MBC, SC and ST scholarships, free transport services to students, option to continue education after taking maternity leave, were provided through government policies. Over the years, this led to tremendous increase in intake of women students into undergraduate and post graduate courses and also into the research stream. The primary distinctiveness of this college in the past 15 years is providing quality research programmes on par with universities to women students in a nominal fee structure. The college has 23 undergraduate departments, 15 postgraduate departments and 14 research departments. The College acquired many research projects through different funding agencies of the government, like, UGC, DST, and TANSCHÉ etc. Funds received from RUSA helped tremendously to upgrade the infrastructure facilities in the college. The quality of research lays in the quality of the research paper publications. Most of papers/research articles published by the faculty and research students of our college have attained international acclaim. In SCOPUS, one of the research indexes, suggested by UGC, in which our college faculty and students published 281 papers with 134 Authors. Overall h₂ index of our institution stands at 22, which is very much appreciable. International, National and State level conferences were conducted by various departments of the college during the last 15 years. Our faculty members act as resource persons/examiners/reviewers in various fields of research. Our college has a well-established Digital library with books, periodicals and systems available for students and staff. Also our college is a member of INFLIBNET, which enables access so that vast resources could be accessed for research. Central Instrumentation Facility has been set up in the campus with Rs. 1 Crore fund from DST- FIST "O" level. It was inaugurated by the former President of India Dr. A.P.J. Abdul Kalam on 21.8.2014. The facility has sophisticated instruments like FTIR UV-VIS Spectrophotometers, Lyophiliser, Electrochemical work station AA Spectrophotometers and Trinocular Research Microscope and 18 Computers. The Bioinformatics Infrastructure Facility Center (BIFC) sponsored by Department of Biotechnology, Ministry of Science and Technology, Government of India was inaugurated by Dr. T. Madhan Mohan, Advisor, DBT, New Delhi on 7th October 2010. Every year workshops and Training programmes are conducted which facilitates the participants to get hands-on training in Bioinformatics tools and Accelerys Discovery studio 4.0 software. Another important milestone in the research activities of our college is Eduventure, A Research Journal published by Queen Marys College, was started in the year 2008. The journal carries an ISSN Number. Best practices To enable the economically

Provide the weblink of the institution

<http://www.queenmaryscollege.edu.in>

8.Future Plans of Actions for Next Academic Year

1.Conducting Orientation program for freshers 2.Revision of syllabus with course outcome,Programme outcome and Programme specific outcome 3.Preparing for NAAC Re-accreditation by forming various committees 4.Creating online google forms for getting feed backs from Students,Alumni and Parents 5.Planning to introduce certificate courses for the students in parallel with curriculum