



தமிழ்நாடு தமில்நாடு TAMIL NADU  
CSJM

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Licence No. 18/CH(S)/2010 Date: 23.2.201

Memorandum of Understanding

Between

Department of Sociology – Queen Mary's College

And

Centre for Social Initiative & Management – CSIM

September 2022

For Centre for Social Initiative and Management

Authorised Signatory

The Centre for Social Initiative and Management (CSIM) is a pioneer in offering social entrepreneurship training programs in India that ensures, and enhances the quality of delivery in social change agents. CSIM pursues this mission by offering a wide range of training programs that advocates the principles and practices of social entrepreneurship. CSIM is a project of ManavaSeva Dharma Samvardhini Trust, a registered Public Charitable Trust established in 1999 by Mr PN. Devarajan. Its mission is to promote social consciousness amongst people, and nurture the passion of existing pioneers in the social work sector.

The Sociology department of Queen Mary's College has churned over thousands of Sociology graduates. In their bid to offer the current and latest courses that would aid in the skillset of the Sociology graduates, a course dealing with Social Enterprises and its Management will equip them on the current trends in the social sector and enable them to get job opportunities in the sector. With this in mind, the Sociology department is planning to partner with CSIM to offer the following -

- A. Under Graduate Diploma in Social Initiative & Management for the firstyear UG students of Sociology (15 months)**
- B. Field Exposure visit for the final year UG students of Sociology**
- C. NGO Internship for PG students of Sociology**

**A. Under Graduate Diploma in Social Initiative & Management for the firstyear UG students of Sociology (15 months)**

The 15 months course has been designed to further the professional development of students planning to work in the Development sector. The course covering over 11 subjects includes equal hours of Theory and field visit, practical sessions. The course is offered at the QMC campus.

The course will enable Identify leadership skills, engage in discussion & develop relationships to accelerate impact & find opportunities to work in social sector. The students who complete the course stand to have a good chance to get employed in CSR departments of corporates based on their performance and skill set. The training undertaken as part of the course will motivate them and bring about a positive change in their mind set and attitudes towards the society.

**Duration of the course:**

October 2022 to December 2023

**Total hours**

154 hours

**Purpose and Goals :**

To empower the students of sociology on practical social work

**Highlights of the course**

- A unique combination of Business Management and Social science
- Generates a practical insight on Leadership and Management
- Face to Face interactions with Social entrepreneurs
- Handled by experienced resource persons and Management experts
- Exposure to a range of relevant topics like social innovation, social media, social audit, etc
- Computer Applications like MS- Office relevant to the social sector

**B. Field Exposure visit for the final year UG students of Sociology**

The third year UG students of Sociology will be taken for a field Exposure visit for two days within Tamilnadu. The place will be chosen after discussion with the QMC team.

**C. NGO Internship for PG students of Sociology**

CSIM will organize Internships for PG students of Sociology at NGOs within Chennai. This internship will be for a period of 21 days

For Centre for Social Initiative and Management  
  
 Author  
 Date

**Roles & Responsibilities/ Joint commitments:**

S.NO		CSIM	QMC – Sociology department
1	Training	CSIM will do the arrangement of suitable faculty and arrange to distribute resource material	QMC will make sure student participation and arrangement of a suitable venue
2	Attendance	CSIM will Supervise attendance and report to QMC	QMC should follow up and ensure consistent attendance

3	Field trips	CSIM will organize field trips as part of the curriculum	QMC staff member's will take care of the travel and other expenses, and coordinate with the students
4	Examination	CSIM will conduct the Exam and do evaluation.	Support expected from QMC in the form of exam supervision
5	Certification	CSIM will facilitate and issue a certificate on successful course completion	QMC will support for the certification
6	External faculty	CSIM will orient the external faculty on the code of conduct to be adhered while teaching the students of QMC. This will include not contacting the students after class hours.	QMC will inform the students not to have any contact with CSIM external faculty after class hours nor share their phone numbers with them.
7	Internship	CSIM will select field work agencies for internship	QMC staff will have to check with their attendance and good conduct.

**Eligibility for student's certification:**

- 60% attendance is mandatory
- Submission of all assignments
- Attending both Theory & practical exams
- Getting a pass marks in all subjects

**Effective Date, Amendment, Termination :**

The MOU works for two full academic year. Based on the understanding and satisfaction of the training, it can be renewed every year.

If any weak performance or dissatisfaction between the two organizations, the MOU could be terminated only after completion of the running academic year.

**Confidentiality :**

All the resource materials provided by CSIM should not be shared by the Sociology Department with students not attending the course. The materials shall be kept in strict confidence with the department heads.

**Non-binding**

This Memorandum of Understanding is not intended to be a binding obligation by either party, nor shall it, or any actions taken in connection herewith, serve as a basis for reliance by either party. The MOU shall terminate

- by mutual written agreement of both parties;
- unilaterally by either party by providing 90 days advance written notice; or
- by either party upon a material breach by the other party of any of the provisions of Confidentiality, unless such breach has been waived, in writing, by the non-breaching party.

Signed as of the \_\_\_\_\_

For Centre for Social Initiative & Management  
Chennai

By: [Signature] Authorized Signatory

Title: Honorary Director, CSIM

DR. S. KALAVATHI, Ph.D.,  
ASSOCIATE PROFESSOR & HEAD  
DEPARTMENT OF SOCIOLOGY,  
QUEEN MARY'S COLLEGE  
CHENNAI - 600 004.

Department of Sociology,  
Chennai

By: [Signature]

Title: Head, Department of Sociology, QMC

Witnesses

1.

2.