

QUEEN MARY'S COLLEGE (AUTONOMOUS) CHENNAI – 600 004.

CIRCULAR

Rc.No: /G2/NOV – 2025

Date:30.07.2025

Sub: Autonomous Semester Examinations — November 2025- Payment of Exam Fees for II & III Year UG (Shift I, Shift II) &II PG Students – Reg.

Examination fees for the November 2025 semester examinations can be paid in Bank of Baroda on the dates mentioned below. All students including BC, MBC, SC, ST etc., have to pay the examination fees.

Visually challenged students need not to pay the examination fees for the regular papers but **have to pay for the Application form and Mark sheets.**

Particulars of Dates:

U.G & P.G

Payment of Exam Fees	- From 11-08-2025
Last Date for payment of fees without fine	- 14-08-2025
Last Date for payment of fees with fine	- 20-08-2025
Last Date for receiving filled up application forms	- 22-08-2025

**Bank of Baroda Timings in College Autonomous Office - 11.00 Noon to 1.00 p.m.
01.30 p.m to 3.00 p.m**

Exam Application form fees and examination fees should be paid in person class wise by means of a single challan in favour of “ The Principal, Queen Mary’s College,(Autonomous) Chennai –600 004.” in **Bank of Baroda (Dena Bank), Avvai Shanmugam Road, Royapettah, Chennai – 600 014.S.B. Account No. 42670100009720.** The examination fee should be paid in the prescribed challan in Triplicate, one for bank, one for college and one for the students. The challan intended to the college should be given to the Autonomous office along with galley.

Fees Details:

Application form for U.G, P.G Students - Rs. 25/-

Examination Fees:

1. B.A. / B.Sc. / B.Com./B.C.A. Each Theory Paper	- Rs. 85/-
(including Part-IV papers)	
Each Practical Paper upto 3 hours duration	- Rs. 85/-
Each Practical Paper more than 3 hours duration	- Rs. 165/-
Project cum Viva Voce	- Rs. 150/-

2. M.A. / M.Sc. /M.Com./M.C.A. Each Theory Paper (including soft skill) - Rs. 150/-
Each Practical Paper upto 3 hours duration - Rs. 175/-
Each Practical Paper more than 3 hours duration - Rs. 350/-

Mark Statement Fee:

- Statement of marks for (U.G. & P.G.) - Rs. 50/-
More than 11 papers including regular & arrear - Rs.100/-

Penalty fee beyond the permissible date - Rs. 100/-

Duplicate Hall Ticket - Rs.50/-

Last Date for Rejoin & Arrear Students without fine - 14.08.2025

Last Date for Rejoin & Arrear Students with fine - 20.08.2025

Fees once paid will not be refunded or held over for the subsequent examination under any circumstances.


Controller of Examinations


Principal

Note : The Manager, **Bank of Baroda (Dena Bank), Avvai Shanmugam Road, Royapettah,** with a request to make necessary arrangement to collect the Exam fees in the college campus itself.

Copy To : All Heads of Departments, Queen Mary's College, Chennai – 600 004.
Autonomous office (G2 Section), Bursar , Superintendent & Notice board